



Employment Application

Greater Mount Sinai Baptist Church

1243 West Blvd

Charlotte, NC 28208

Email: [gmsbc@bellsouth.net](mailto:gmsbc@bellsouth.net)

Phone 704-332-2163

Position Applied For: \_\_\_\_\_ Date of Application: \_\_\_\_\_

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## Section I: Personal Information

Name: \_\_\_\_\_

Street Address: \_\_\_\_\_ City/State: \_\_\_\_\_

Zip Code: \_\_\_\_\_ Number of years at Current Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Mobile Phone: \_\_\_\_\_ Office Phone \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Previous Street Address: \_\_\_\_\_ City/State: \_\_\_\_\_

Zip Code: \_\_\_\_\_ Number of years at Previous Address: \_\_\_\_\_

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## Section II: Background Information

[If you answer "Yes" to any of the questions in the following section, **please attach a separate sheet indicating the nature of the suit charge or offense, when and where charged, the date, court, and disposition or other appropriate explanation.** An arrest or a conviction record will not automatically be a bar to employment. Factors such as your age at the time of the crime, seriousness and nature of the violation, time elapsed since the crime, job relatedness, and subsequent rehabilitation will be considered.]

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A. Have you ever been arrested or convicted for any offense?  Yes  No If yes, please state nature of the charge(s), when and where charged and the case disposition.

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B. Are you presently being investigated or under a procedure to consider your discharge by your present employer? Yes  No  If yes, please state nature of the charge(s), when and where charged and the case disposition.

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C. Have you ever been suspended, discharged or resigned in lieu of discharge from any position? Yes  No  If yes, please explain nature of the action(s), when and where and the disposition.

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D. Have you ever been a plaintiff or defendant in an administrative, civil matter or lawsuit? Yes  No  If yes, please explain the nature of the action(s) or suit(s), when and where and the disposition.

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### Section III: Education

SCHOOL TYPE	SCHOOL NAME	NUMBER OF YEARS COMPLETED	NUMBER OF YEARS COMPLETED	MAJOR AND DEGREE
High School				
College/ University				
Vocational or Technical School				
Graduate School				
Seminary School				
Other				

List all awards and honors that you have received.

List any certifications and/or specialized training you have earned.

Please list all of the jobs that you have held within the past 7-10 years. Begin with the most recent job you held and provide your work experience. If you were self-employed, give firm name. **Please attach additional sheets if necessary.**

## Section IV: Work Experience

<b>Current Employer Name:</b>		<b>Name of Current Supervisor</b>	
<b>Address:</b>		<b>Employment Dates</b>	
		<b>From:</b>	<b>To:</b>
<b>Telephone Number:</b>			
<b>Current Job Title:</b>		<b>Full Time</b>	<b>Part Time</b>
<b>How long have you held this position?</b>			
<b>May we contact this employer for a reference? Yes      No</b>			

<b>Previous Employer Name:</b>		<b>Name of Last Supervisor</b>	
<b>Address:</b>		<b>Employment Dates</b>	
		<b>From:</b>	<b>To:</b>
<b>Telephone Number:</b>			
<b>Current Job Title:</b>		<b>Full Time</b>	<b>Part Time</b>
<b>Reason for leaving (be specific)?</b>			
<b>May we contact this employer for a reference? Yes      No</b>			

<b>Previous Employer Name:</b>	<b>Name of Last Supervisor</b>	
<b>Address :</b>	<b>Employment Dates</b>	
	<b>From:</b>	<b>To:</b>
<b>Telephone Number:</b>		
<b>Current Job Title:</b>	<b>Full Time</b>	<b>Part Time</b>
<b>Reason for leaving (be specific)?</b>		
<b>May we contact this employer for a reference? Yes      No</b>		

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<b>Previous Employer Name:</b>	<b>Name of Last Supervisor</b>	
<b>Address:</b>	<b>Employment Dates</b>	
	<b>From:</b>	<b>To:</b>
<b>Telephone Number:</b>		
<b>Current Job Title:</b>	<b>Full Time</b>	<b>Part Time</b>
<b>Reason for leaving (be specific)?</b>		
<b>May we contact this employer for a reference? Yes      No</b>		

<b>Previous Employer Name:</b>	<b>Name of Last Supervisor</b>	
<b>Address :</b>	<b>Employment Dates</b>	
	<b>From:</b>	<b>To:</b>
<b>Telephone Number:</b>		
<b>Current Job Title:</b>	<b>Full Time</b>	<b>Part Time</b>
<b>Reason for leaving (be specific)?</b>		
<b>May we contact this employer for a reference? Yes No</b>		

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<b>Previous Employer Name:</b>	<b>Name of Last Supervisor</b>	
<b>Address:</b>	<b>Employment Dates</b>	
	<b>From:</b>	<b>To:</b>
<b>Telephone Number:</b>		
<b>Current Job Title:</b>	<b>Full Time</b>	<b>Part Time</b>
<b>Reason for leaving (be specific)?</b>		
<b>May we contact this employer for a reference? Yes No</b>		

## Section V: References

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Give three (3) references qualified to speak of your spiritual experience and Christian service. (Do not list family members/relatives for references)

Name and address	Telephone	Position/Title
1. _____ _____ _____	_____ _____ _____	_____ _____ _____
2. _____ _____ _____	_____ _____ _____	_____ _____ _____
3. _____ _____ _____	_____ _____ _____	_____ _____ _____

Give three (3) references qualified to speak of your professional training and experience. (do not list family members/relatives for references)

Name and address	Telephone	Position/Title
1. _____ _____ _____	_____ _____ _____	_____ _____ _____
2. _____ _____ _____	_____ _____ _____	_____ _____ _____
3. _____ _____ _____	_____ _____ _____	_____ _____ _____



**Section VI: Certification and Signature (Please read the below statements and sign application)**

_____ <b>Initials</b>	I certify that the information given by me to the questions on this application, including representations in my resume, if given, are true and correct to the best of my knowledge and have been made with no mental reservations whatsoever and I have not withheld any information that might adversely affect my chances for consideration. I understand that misleading or false statements will constitute a sufficient case for refusal of hire, employment termination or employment covenant.
_____ <b>Initials</b>	I understand that neither the acceptance of this application nor the subsequent entry into any type of employment and covenant relationship with Greater Mt. Sinai Baptist Church creates an actual or implied employment contract.
_____ <b>Initials</b>	I authorize the release of national and state criminal records to Greater Mt. Sinai Baptist Church. I authorize the schools, my former employers, and people named in this application to release to Greater Mt. Sinai Baptist Church any information requested to verify the information on this application, my education, character, and employment history. I also give Greater Mt. Sinai Baptist Church permission to use the information acquired to conduct a background check on me.

**Signature of Applicant** \_\_\_\_\_